

BYLAWS

ARTICLE I. -- FISCAL AND ADMINISTRATIVE YEAR

Section 1. The fiscal year of the Association shall be from January 1 through December 31.

Section 2. The administrative year of the Association shall be from Annual Meeting to Annual Meeting.

ARTICLE II. -- MEMBERSHIP

Section 1. Election to membership

- a. Candidates for membership in the Association shall submit an application to any officer of the Association. This application shall be approved by the officer and forwarded to the Secretary-Treasurer for processing and issuance of a membership card.
- b. A candidate for honorary membership shall be nominated by any member of the Association in good standing at a regular or special meeting of the Association. If the nominee is approved by a majority vote of eligible voters present, the Secretary-Treasurer shall complete the processing and issuance of a membership card. An honorary member shall be elected for life, or until such time as the membership is revoked by a majority vote at a special or regular meeting of a legal quorum for just and sufficient cause.

Section 2. Severance of membership

- a. Voluntary.
 - (1) A member in good standing may resign his membership without prejudice at any time.
- b. Involuntary.
 - (1) A person shall automatically cease to be a member of the Association when membership has been permitted to lapse or membership has been revoked or withdrawn for any reason by the Council.
 - (2) Any member shall be dropped from the membership rolls of the Association if the dues remain unpaid for ninety (90) days after the due date. The request of such person for readmission must be accompanied by the dues for the current year plus any reinstatement fee which the Council shall prescribe.
 - (3) Members may be expelled from the Association by a two-thirds vote of the eligible voters present at an Annual Meeting, and then only when the matter has been presented to the Association by formal action of the Council.

- (4) Any applicant or member who has been refused membership or has been suspended, censored, or expelled shall have the right to appeal to the Council.

ARTICLE III. -- DUTIES OF THE EXECUTIVE COUNCIL

Section 1. The Council is charged with the general welfare of the Association. The Council shall carry on the work of the Association between Annual Meetings, make arrangements for the Annual Meetings, and perform other necessary and desirable activities in accord with the purposes of the Association not provided for otherwise.

Section 2. The Council shall consider all questions before it involving the rights and standing of members. The Council shall hear and decide all questions affecting the conduct of members. Its decision in such matters shall be final.

ARTICLE IV. -- DUES

Section 1. Annual dues as set by the Council are due January 1 of each year, payable to the Secretary-Treasurer upon receipt of dues notice. Annual dues shall not exceed \$20.00. (rev. 06/2000)

ARTICLE V. -- MEETINGS

Section 1. The Annual Meeting of the Association shall be held no later than August 31 of each calendar year at a place to be designated by the Council. (rev. 06/1986)

Section 2. A quorum for conducting regular business of the Association shall consist of members present.

ARTICLE VI. -- NOMINATIONS & ELECTIONS

Section 1. The Nominations Committee shall report the name of the nominees for each office of the Association to the Secretary-Treasurer thirty (30) days before the Annual Meeting.

Section 2. One or more nominations shall be made for each office of the Association. The Nominations Committee shall secure the consent of the nominee before placing his name in nomination for a given office. Additional nominations may be made in accordance with Article VII of the Constitution.

Section 3. If requested by the State Board of Registration for Professional Soil Classifiers, the Nominations Committee shall assist the Board in the selection of candidates to fill vacancies on the Advisory Council to the board as outlined in Sections 1 and 2 above.

ARTICLE VII. -- DUTIES OF OFFICERS

Section 1. President

- a. The President shall preside at all meetings of the Association and the Council. He shall be an ex-officio member of all committees except the Nominations Committee. He shall conduct the business of the Association under the direction of the Council.
- b. In the absence of the President, the order of succession as presiding officer at meetings of the Association or the Council shall be the President-elect and the immediate past-President.

Section 2. President-elect

- a. The President-elect shall be a member of the Council. He shall serve as Chairman of the Membership Committee and as specified in Article X of the Constitution, shall appoint a chairman for each standing committee.
- b. In the absence or disability of the President, the President-elect shall perform all the duties of the President. Should a vacancy occur in the office of the President, the President-elect shall assume the office so vacated as prescribed in Article VI, Section 7 of the Constitution.

Section 3. Secretary-Treasurer

- a. The Secretary-Treasurer shall keep an accurate record of Association membership and proceedings of Association and Council meetings. He shall inform the President and the Council, from time to time, of duties to be performed at stated times or at stated intervals. He shall issue all calls and notices as instructed by the President or the Council. He shall conduct the correspondence of the Association and shall have custody of all books, papers, records, and documents.

He shall maintain a complete record of past members of the Council and officers for the purpose of establishing information for appointment or election. He shall maintain a set of books showing receipts and disbursements of the Association, and the account of each member. He shall submit a complete financial report at each Annual Meeting, which shall be audited as directed by the Council. He shall have custody of all funds of the Association and shall deposit same as directed by the Council. He shall pay

out all moneys of the Association as authorized and as directed by the Council. He shall serve as Chairman of the Scholarship & Awards committee.

ARTICLE VIII. -- COMMITTEES

Section 1. The standing committees of the Association shall be:

- a. Constitution and Bylaws
- b. Ethics
- c. Membership
- d. Nominations
- e. Public Relations & Education
- f. Scholarship & Awards (added 06/2004)

Section 2. All committees shall be appointed in accordance with Article X of the Constitution.

Section 3. Each committee shall make an annual report to the Council and the Association.

Section 4. The Council will provide, as required, for the formation of joint committees with other groups for the promotion of measures in harmony with the declared objectives of the Association.

Section 5. Constitution and Bylaws Committee

- a. The Constitution and Bylaws Committee shall consist of not less than three members.
- b. The duties of the Constitution and Bylaws Committee shall consist of the following:
 - (1) To maintain a continuing study of the Constitution and Bylaws of this Association and the application of the provisions thereof.
 - (2) To receive and initiate proposed amendments to the Constitution and Bylaws of the Association.
 - (3) To study carefully all suggestions for revisions to the Constitution and Bylaws.
 - (4) To initiate appropriate resolutions at the request of the Council.
 - (5) To receive and study resolutions submitted to the Association and refer them to the proper committees for consideration.

Section 6. Ethics Committee

- a. The Ethics Committee shall consist of not less than three members.
- b. The duties of the Ethics Committee shall be as follows:
 - (1) To maintain a liaison with the State Board of Registration for Professional Soil Classifiers on all matters pertaining to ethics.
 - (2) Upon approval of the Executive Council, to report any unprofessional conduct or violations of the profession to the Board.

Section 7. Membership Committee

- a. The Membership Committee shall consist of at least three members.
- b. The duties of the membership committee shall be as follows:
 - (1) To bring the purposes and program of this Association before the entire profession in order to enlist endorsement and support and encourage affiliation with the Association.
 - (2) To encourage continuation of membership.

Section 8. Nominations Committee

- a. The structure and duties of the Nominations Committee shall be as specified in Article VII of the Constitution and Article VI of the Bylaws.

Section 9. Public Relations & Education Committee

- a. The Public Relations and Education Committee shall consist of at least three members.
- b. The duties of the Public Relations and Education Committee shall be as follows:
 - (1) To conduct a publicity campaign through newspapers and other recognized media on behalf of the Association.
 - (2) To inform people of the opportunities in Professional Soil Classification.
 - (3) To promote the profession of Soil Classification and to encourage Professional Soil Classification as a career.

Section 10. Scholarship and Awards Committee

- a. The Scholarship & Awards Committee shall consist of at least three members.
- b. The duties of the Scholarship & Awards Committee shall be as follows:

- (1) To maintain contact with liaisons of the three Land Grant Universities in Alabama and inform them when the PSCAA scholarship is available to them and criteria for the Award.
- (2) To administer the Scholarship Award.
- (3) To administer the Soil Judging Award. A \$100 prize awarded to the High Individual Scorer of the Auburn University Soil Judging Team in the Regional and/or National Collegiate Soil Judging Contest each year.